



2017-2018 School Year

Thank you for your interest in Long Valley Christian Nursery School. The school was established in 1968 and continues today to serve the community as part of the ecumenical outreach of the Zion Lutheran Church. As a state licensed facility, the school offers a positive, developmentally appropriate program that accepts children where they are and helps them grow into caring individuals, encourages them to discover the world around them and develop meaningful friendships. LVCNS seeks to provide a comprehensive early childhood education for children in an atmosphere of Christian love and caring in which each child can develop spiritually, physically, socially, emotionally and intellectually.

Admissions & Registration

Every child is a precious gift from God. Admission to our school will not be based on faith, gender, race or color. Children with disabilities or special medical conditions, including life-threatening allergies, may be admitted to the school based on our ability to meet their specific needs without compromising the needs of the other children.

Church members and current/former families of the school have the opportunity to register in advance of the general public. The following schedule indicates the dates and times for registration:

- Church Members: January 24, 2017- during school hours
- Current /Former Families: January 25, 2017 - 7:00am-3:00pm
January 26, 2017 snow day for current/former families registration
- New Families: January 27, 2017 - 9:00am – 3:00pm
January 30, 2017 - snow day for new family registration

Your returned registration forms will be dated and numbered. ***Under no circumstances will applications be accepted in advance.*** Each individual may only register for one family. All mailed registrations will be entered by the office as though they were received at the end of the day. Any mailed registration received prior to the appropriate date will be entered as received at the end of the first eligible day. Notification of child's placement will be made in February.

After these registration dates, applications to LVCNS will continue to be accepted on a rolling basis through the year. In order for an application to be processed, there must be:

- A completed application
- Written signature of a parent
- A check made payable to LVCNS in the amount of \$50.00 for the non-refundable application fee.

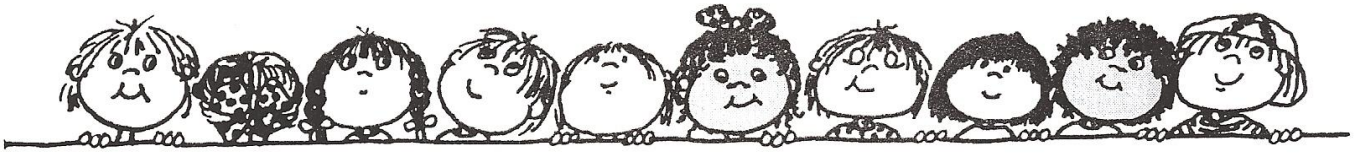
If an application form and a check have been received and we are unable to offer any spots to your child, you will be notified and your application fee will be refunded. If a placement is offered but declined, the application fee will not be returned. If necessary, LVCNS does maintain a waiting list.

Scholarships

LVCNS has a limited amount of funds available for need based scholarships. Decisions are made by the Zion Church Lutheran Executive Board. Scholarship request forms may be obtained from the office.



We offer tours based on your convenience. Please contact us to set up an appointment.



We would be happy to discuss the options that would be best for your child over the phone or in person. Below are brief descriptions of the classes we offer.

First Friends

The First Friends program is a “gentle” introduction to preschool for our youngest children. To register for the First Friends class, children must reach their 3rd birthday between August 1, 2017 and February 1, 2018; be ready for a group setting; and be able to leave their parent. Children do not need to be potty trained. Children will learn through play and crafts. They will be introduced to circle time, work to better their social skills and oral communication. Children take part in a school wide enrichment program that includes, music, science, dance, fitness, nutrition and yoga. There is some flexibility regarding admission to this group. Please discuss this with the Director prior to application.

3-Year-Old Program

To register for a 3-Year-Old class, children must reach their 3rd birthday on or before October 1, 2017*; be ready for a group setting; and be able to leave their parent. Children will engage in a variety of activities including circle time, songs, finger plays, and stories. Children will learn through use of centers, and play. Social interactions and oral communication is encouraged. Children will work on fine motor, gross motor and self-regulation skills. Children take part in a school wide enrichment program that includes, music, science, dance, fitness, nutrition and yoga. There is an option of a two day or three-day program at this age.

4-Year-Old Program

To register for a Four-Year-Old class, children must reach their 4th birthday on or before October 1, 2017*. Children will engage in circle time activities, including calendar, weather, and daily rituals. Children use songs, movement activities, stories and discussions to develop understanding of various themes. Name writing, name identification, letters, and numbers recognition skills are encouraged, as well as independence, fine motor skills and self-regulation. An emphasis on Kindergarten readiness is the goal of the program. We offer 3, 4, and 5 day four-year-old classes. Children take part in a school wide enrichment program that includes, music, science, dance, fitness, nutrition and yoga.

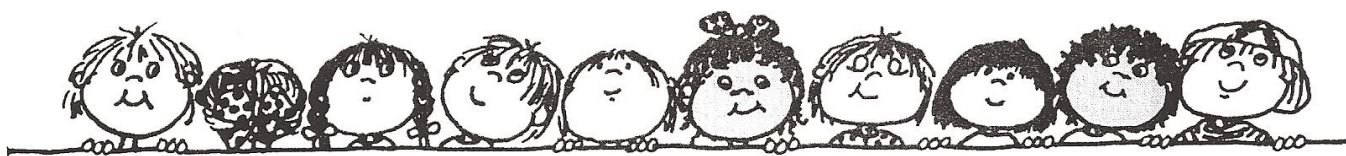
Four Day 4-Year-Old Program

To register for a four-day class, children must reach their 4th birthday on or before October 1, 2017*. This class is designed for 4 and 5 year olds who are ready to be in school four days a week. Children in this class will follow the 4-year-old curriculum but attend school an extra day. This allows children additional exposure to skills and helps bridge the gap between pre-school and a longer kindergarten week. Parents can choose an 11:15am dismissal or a 1:00pm dismissal. The later dismissal allows children to engage in enrichment of theme activities, individualized skill work and lunch with their classmates. Lunch provides an opportunity to learn self-help and independence skills. Children take part in a school wide enrichment program that includes, music, science, dance, fitness, nutrition and yoga.

Five Day 4/5-Year-Old Program

To register for the five-day class, children must reach their 4th birthday on or before October 1, 2017*. This class is designed for 4 and 5 year olds who are ready to be in school 5 days a week. This is an excellent class for children who need an extra year of pre-school or just miss the cut off to kindergarten and are a little older. This class is the perfect transition for children attending Kindergarten the following September. Children will follow the 4-year-old curriculum. The extra day allows for exposure and mastery of kindergarten readiness skills. Children are enriched in their learning by engaging in morning message, site words, literature discussions, math skills, and higher level problem solving activities. Parents can choose an 11:15am dismissal or a 1:00pm dismissal. The later dismissal allows children to engage in enrichment of theme activities, individualized skill work and lunch with their classmates. Lunch provides an opportunity to learn self-help and independence skills. Children take part in a school wide enrichment program that includes, music, science, dance, fitness, nutrition and yoga.

*Flexibility on age requirements for class enrollment is up to the discretion of the director and will be addressed on an individual basis.



Lunch Bunch & Extended Day Programs

Lunch Bunch is a one hour program, with two teachers, offered each day from 11:15am-12:15pm. A child may complete their morning class and stay for lunch until 12:15pm. Or, a child may arrive at 11:15am, eat lunch and then go to their afternoon class. The children enjoy bringing their lunch, eating with the teachers and playing with new friends. The cost for Lunch Bunch is \$11.50 per day.

The Extended Day program charge includes Lunch Bunch. Two teachers plan a different exciting theme each week. Imaginative play, games, art work, outside time, snack, story and conversation make for an enriching afternoon. Children can also attend Extended Day on days they are NOT in school for their regular session. Children enrolled in the 4 or 5 day class, 8:45am-1:00pm may join Extended Day at a discounted rate. We are hoping to bring back our Friday Fun program as well, children must be 3 years old and potty trained

Lunch Bunch & Extended Day fees are not part of your tuition, fees will be billed monthly.

Per day fees:

Lunch Bunch 11:15am - 12:15pm - \$11.50

Extended Day (includes lunch bunch) 11:15am - 2:45pm - \$22.50- Children must be 3 years old and potty trained.

Extended Day - 1:00pm 2:45pm - \$10.50 (discounted rate for 1:00 dismissal students only)

Friday Fun 8:45am - 11:15am - \$20.00

Friday Fun 8:45am - 12:15pm - \$22.50 -Children must be 3 years old and potty trained.

Friday Fun - ALL Day - 8:15am - 2:45pm - \$45.00 -Children must be 3 years old and potty trained.

In order to use these programs, you must make a "reservation" with the office. Twenty four hour notice of cancellation is required, or you will be billed for that day.

Tuition Payments

Students are accepted on a rolling admission basis after the January registration period. Tuition is based on the academic school year. Tuition plan schedules - showing fees and due dates - are furnished to all parents with the application. Tuition may be paid yearly, semiannually or on an installment plan. The deposit, which is due on April 3, 2017, is non-refundable for any reason after Wednesday, May 31, 2017. This deposit is credited as part of your tuition. The deposit can be considered the "last payment". Regular billing will begin on August 1st and any subsequent payments will depend on the payment plan you choose. Invoices will be emailed as a courtesy reminder, however, all tuition must be paid on a timely basis or a monthly \$10.00 late fee will be incurred. **We accept all major credit cards. A 3% processing fee will be charged per transaction.**

Refund Policy

The deposit is refundable with notification in writing through Wednesday, May 31, 2017.

All withdrawals after Wednesday, May 31, 2017 will be subject to a penalty equal to the deposit. Any tuition paid in advance, excluding the deposit, will be refunded upon receipt of written notification of your child's departure.

We are available and happy to talk to you about any other information that you may need. Please feel welcome to stop in at the office or call us at (908) 876-4115.

Meghan Bridge
Director